



Covid-19 : Incremental Opening Risk Assessment

7th August 2020

Last Edited: 3rd December 2020 (version 5)

This document is to be read by all members prior to attending Monmouth & District Rifle Club

If you are feeling unwell or have Covid 19 symptoms you must not visit MDRC, no matter how mild the symptoms. If you are displaying symptoms yourself, you must isolate for 7 days. If you are sharing a household with someone who is displaying symptoms you must isolate for 14 days.

Government advice is available at: <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-homeguidance-for-households-with-possible-coronavirus-covid-19-infection>

Aim

The aim of this Risk Assessment is to identify existing and potential Covid 19 transmission hazards associated with the use of the enclosed rifle range at MDRC and to demonstrate that the appropriate control measures, in accordance with Government guidance, are in place. General mitigation, in all areas will include:

- Social distancing of 2m+
- Avoidance of face to face contact
- Frequent of hand washing and surface cleaning

Activities

The primary activity is non-competitive target shooting. This assessment will include members' arrival at the range, the occupation and use of the ranges.

Members of the Committee, especially the Officers of the CIC, will provide support and advice upon the revised procedures and social distancing throughout.

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Hazards

A summary of the major hazards:

Ref	Hazard	RA
1	Direct transmission (bodily fluids and direct contact)	
2	Indirect cross infection via contaminated surfaces	
3	Indirect cross Infection from communal areas	

Persons at Risk

This Risk Assessment focuses upon the risk to range users, MDRC staff (volunteers) and anyone else attending the range.

Risk Matrix

The risk matrix defines the level of risk by considering probability or likelihood against severity.

Likelihood		Risk Matrix		
Common/Regular/Frequent	3	Medium 3	High 6	High 9
Occasional	2	Low 2	Medium 4	High 6
Rare/infrequent	1	Low 1	Low 2	Medium 3
SEVERITY		1 Minor Injury or illness	2 Serious injury or illness	3 Fatality, major injury or illness

Hazard Ref	Risk associated with hazard	Existing control measures	Risk rating	Add control	Review frequency
1	Direct transmission (bodily fluids and direct contact)	<p><u>General requirements</u></p> <ul style="list-style-type: none"> - No one is to attend the club if they are displaying symptoms or sharing a household with someone who is displaying symptoms. - Attendance will be by prior approval only. If you have not registered to attend, you will not be permitted to enter. This is to ensure numbers are controlled and contact tracing can be undertaken if required. -Members travelling from England must only attend if they are coming from a permitted region (currently Tier 1 or Tier 2). It is members responsibility to know what region they are in and whether they may enter Wales or travel outside their region. - Face masks are to be worn at all times when not shooting -All members should install the NHS Covid-19 app and sign in using the QR code on arrival - The normal schedule of opening is suspended. Shooting will be based on range and not discipline, with the disciplines to be shot organised by the RO. The ranges to be shot at each session will be: <ul style="list-style-type: none"> 25m : Monday, Wednesday and Thursday 100yds : Tuesday and Friday Both: Saturday (at RO discretion) Saturday opening with mixed distance is only permissible to enable those unable to attend mid-week in the evenings to still attend. - The RO is responsible for the conduct of the group whilst on the range. His/her instructions must be followed and any failure to do so will lead to expulsion from the club. If more than one qualified RO is in attendance, they will decide between them who is responsible. - All attendees must bring their own PPE, including face masks. Hand sanitiser will be available. Attendees without face masks will be required to leave. Attendees should also bring their own pens to complete their shooting 	2 x 2 MEDIUM	Protocols and procedures	In accordance with Government guidelines

log.

- Social distancing must always be observed, by all personnel. As per Government guidelines.
- At the single entrance/exit point the priority will be with those exiting the range. Persons entering should step back.
- Face to face contact is to be avoided.
- Hands are to be sanitised (sanitiser with >60% alcohol content) on entrance and exit to/from the range.
- Movement around the range will be restricted. No access to either yellow or red cabins is permitted for anyone other than the designated, single, RO.
- Only 1 person to use each toilet at a time.
- On entry, the RO will add your name to the range attendance register. Every RO should utilise their own pen for this purpose.
- Shooting logs will be left outside of the yellow cabin for completion by members. Only 1 person to complete at a time, following distancing guidelines, using own pen. If you do not have your own pen, you should complete your log on your next visit.
- RO's must wear gloves when in either red or yellow cabin and wear a face mask, these must also be worn when providing club rifles or selling ammunition to members. The exchange of club rifles and/or ammunition must be done in the main tunnel, and not in the yellow cabin.

- Club rifles may only be used by one individual for the duration of the session. Should more rifles be required than available, it will be operated on a first come first served basis. All rifles must be thoroughly wiped down with antibacterial wipes before being returned to the armoury.
- RO's are not to engage unnecessarily with members.

Shooting Protocols

- Each lane must only have one person on it at a time.
- Target set up/take down is to be done by 1 person, as designated by the RO, only and gloves and face mask must be worn
- On the firing point shooters are to face down range at all times and avoid face to face contact with neighbouring shooters.
- Only the 25m and 100-yard firing points are to be used
- Turning targets are not to be used
- RO's will remain behind the shooters at all times and not alongside. RO's must wear face masks when approaching shooters as required, and shooters must have masks available.

25m firing points:

- Only lanes 1, 3 and 5 are to be used
- Anyone not on the firing point must remain at least 5m behind the line, distanced from each other

100 yards:

- Only lanes 2 and 5 can be used
- Anyone not on the firing point must remain at least 5m behind the line, distanced from each other

2	Indirect cross infection via contaminated surfaces	<ul style="list-style-type: none"> - The RO is responsible for sanitising all relevant surfaces (including door handles, spraying toilets/cubicles and surfaces in red/yellow cabin as accessed) prior to departure. He/she may select suitable volunteers to assist. - Equipment is not to be shared between shooters under any circumstances. - Protective gloves will be available on the range. - Individuals are to use separate target faces. - If shooting in any position other than standing, contacted surfaces are to be wiped down by each shooter after each detail - RO is responsible for controlling target patching/refacing/changing ensuring that social distancing is maintained. This must be done by 1 person per shooting detail for all shooters, and gloves and a mask must be worn. - Gun racks will not be provided. - Turning targets/target controllers are not to be used. - Hand sanitiser is available outside of ablutions and at the entrance to the range. 	1 x 2 LOW	No	In accordance with Government guidelines
3	Indirect cross Infection from communal areas	<p>Both yellow cabin (club room) and red cabin may be accessed only by the RO – no exceptions</p> <ul style="list-style-type: none"> -The RO is responsible for organising groups to clean down all surfaces prior to departure -The kettles and other facilities are not to be used 	1 x 2 LOW	No	In accordance with Government guidelines

Date	3 rd December 2020
Signature	<i>Adam Sinfield</i>
Name	Adam Sinfield
Position	Director